

EMPLOYEE GRIEVANCE

1. To _____
Department Head Department

2. The Grievance stated under Item 3 was discussed with _____ on
Supervisor

_____ and was not satisfactorily resolved. A meeting is requested for further discussion of
Date

this complaint under the grievance procedure.

3. Statement of Grievance (Supply facts, dates and give exact nature of complaint – use reverse side if additional space is required.):

4. Agreement provision(s) in question: Article _____ Section _____ Item _____

5. Is this a Grievance by a Grievance Committee? Yes No

6. _____
Employee's Signature Employee Number Date

_____ Steward, or Chief Steward's Signature Unit and Department Date

_____ Third member of Grievance Committee if applicable Employee Number Date

7. Received by Department _____ . Under the Agreement, Article 17,
Name/Date