

EMPLOYEE GRIEVANCE

1. To _____
Department Head Department

2. The Grievance stated under Item 3 was discussed with _____ on
Supervisor

_____ and was not satisfactorily resolved. A meeting is requested for further discussion of this
Date

complaint under the grievance procedure.

3. Statement of Grievance (Supply facts, dates and give exact nature of complaint - use second page if additional space is required.)

[Large empty box for Statement of Grievance]

4. Agreement provision(s) in question: Article _____ Section _____

5. Is this a Grievance by a Grievance Committee? Yes No

6. _____
Employee's Signature Employee Number Date

_____ Steward, or Chief Steward's Signature Unit and Department Date

_____ Third member of Grievance Committee if applicable Employee Number Date

7. Received by Department _____ . Under the Agreement, Article 17.
Name/Date

Statement of Grievance (additional information from page 1)